

If employees are enrolled in FEDVIP before they retire, you should not have to do anything to continue FEDVIP enrollment into retirement.

Transition Process

1. The employee's agency will send information notifying BENEFEDS of their retirement. BENEFEDS will then change the employee's federal status to annuitant and payroll information to OPM. The employee will then receive a default to annuity letter.
2. OPM will send BENEFEDS information indicating that the employee is in a special pay status. As a result, BENEFEDS will change the billing status to direct bill, and the employee will receive a change to direct letter, followed by monthly direct bills.
3. While sending out monthly direct bills, BENEFEDS will continue to bill OPM to request successful premium deductions. **Note:** The employee must pay all direct bills to keep the enrollment active.
4. When the annuity is finalized, FEDVIP premiums will begin deducting directly from the retiree's annuity, and BENEFEDS will stop sending direct bills. If there is any past-due premium, BENEFEDS will collect it through double deductions from the retiree's annuity. They will receive an adjustment letter that explains a change in the deduction amount.

Note: It does take some time for the federal government to finalize your annuity, so there may be a delay in BENEFEDS' ability to successfully deduct FEDVIP premiums from a retiree's annuity check.